

**HOUSING AUTHORITY OF THE
CITY OF NANTICOKE
COMMISSIONERS MEETING
AGENDA**

January 18, 2024

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CALL TO ORDER.....CHAIRPERSON_____

ROLL CALL.....CHAIRPERSON_____

	<i>Mr. Buchinski</i>	<i>Mrs. Butczynski</i>	<i>Mr. James</i>	<i>Mr. Prushinski</i>	<i>Mrs. Santuk</i>
Absent					
Present					

SOLICITORS REPORT/EXECUTIVE SESSION.....VITO DELUCA

PUBLIC COMMENT: AGENDA ITEMS ONLY

APPROVAL OF MINUTES AND NOTATION OF EXECUTIVE SESSION:

Request a motion of the City of Nanticoke Housing Authority Board of Commissioners to approve the minutes and notation of executive session for the Housing Authority Board of Commissioners Meeting held on December 21, 2023.

MOTION MADE BY: _____

ALL IN FAVOR – “AYES”: _____

ANY OPPOSED – “NO”: _____

GENERAL PAYMENT OF BILLS:

Request a motion of the City of Nanticoke Housing Authority Board of Commissioners to approve payment of all bills. (See attachment for complete list of bills paid)

MOTION MADE BY: _____

ROLL CALL	<i>Mr. Buchinski</i>	<i>Mrs. Butczynski</i>	<i>Mr. James</i>	<i>Mr. Prushinski</i>	<i>Mrs. Santuk</i>
YES					
NO					
ABSTAIN					

EXECUTIVE DIRECTOR’S REPORT.....RYAN VERAZIN

TABLED ITEM(S) FROM PREVIOUS MEETING(S):

No Items.

BOARD RESOLUTIONS:

No Items.

PERSONNEL:

Request a motion of the Housing Authority of the City of Nanticoke Board of Commissioners to approve the 2024 Summer Help Program at a rate of \$10/hour.

MOTION MADE BY: _____

ROLL CALL	<i>Mr. Buchinski</i>	<i>Mrs. Butczynski</i>	<i>Mr. James</i>	<i>Mr. Prushinski</i>	<i>Mrs. Santuk</i>
YES					
NO					
ABSTAIN					

POLICY:

No Items.

NEW BUSINESS:

Request a motion of the Housing Authority of the City of Nanticoke Board of Commissioners to ratify approval for the annual HVAC contract renewal for 2024 with Penn State Mechanical Contractors, Inc. for base rate of \$7,750.00.

MOTION MADE BY: _____

ROLL CALL	<i>Mr. Buchinski</i>	<i>Mrs. Butczynski</i>	<i>Mr. James</i>	<i>Mr. Prushinski</i>	<i>Mrs. Santuk</i>
YES					
NO					
ABSTAIN					

Request a motion of the Housing Authority of the City of Nanticoke Board of Commissioners to approve the purchase for a plow harness and mount on an additional maintenance truck along with a SaltDogg spreader for \$4,925.00 (includes installation) from C&S Truck Shoppe.

MOTION MADE BY: _____

ROLL CALL	<i>Mr. Buchinski</i>	<i>Mrs. Butczynski</i>	<i>Mr. James</i>	<i>Mr. Prushinski</i>	<i>Mrs. Santuk</i>
YES					
NO					
ABSTAIN					

Request a motion of the Housing Authority of the City of Nanticoke Board of Commissioners to ratify the approval of the following payments made on contracts for Capital Fund 2022.

Capital Fund Plan 2022:

- Contract #1 – Apollo Circle Kitchens – Bognet Inc.
 - Final Payment #7 - \$38,900.00

MOTION MADE BY: _____

ROLL CALL	<i>Mr. Buchinski</i>	<i>Mrs. Butczynski</i>	<i>Mr. James</i>	<i>Mr. Prushinski</i>	<i>Mrs. Santuk</i>
YES					
NO					
ABSTAIN					

COMMUNICATION FROM CITIZENS:

MOTION TO ADJOURN:

MOTION MADE BY: _____

ALL IN FAVOR – “AYES”: _____

ANY OPPOSED – “NO”: _____